

MAEA meeting, February 20, 2016
@ Lubrecht Retreat

present: Amy York, Cortni King, April Fox, Monica Thompson

Future Lubrecht Retreats

Amy would like to figure out expenditure details to make sure Lubrecht retreat balances out financially. Details should include:

- artist fee
- supply budget
- space costs
- enrollment fee

Discussion also included having a contract with artist fee included, and receipts for expenditures. Artist's fee should be less than \$600 so there is no need to retain income tax.

NAEA conference in Chicago

as discussed at October conference in Billings, MAEA voted for delegate to receive \$1000 for travel expenses to National Conference. Amy York was voted to be the MAEA delegate.

Upcoming Expenditures

Workman's comp insurance, \$400 due in March.
MAEA taxes due in May or June
Webpage renewal, \$49.99 for 3 year renewal.
Delegate travel expenses to NAEA, \$1000
Teacher of the year, \$300

Signatures Magazine

Discussion of if magazine could become more relevant if translated to a digital platform? Students could still benefit from being published, but costs could be significantly lowered from no printing or shipping. MAEA has committed to financial support (\$300-\$400 annually).

Should future contributions reflect the \$50 website fee instead? Amy will contact to discuss with state and regional Signatures before their meeting in Helena.

Amy made a motion to support Signatures for \$300 in 2016, April seconded the motion, all members voted in favor.

MAI

Discussion on if host institution should send half of the proceeds back to MAEA. Some host schools have, others have not; should it be included in the bylaws for consistency?

Bylaws

Bylaws should be updated to reflect that registered agent should be the current President.